

Tuesday, March 5, 2024

1. Call to Order and Pledge of Allegiance (2:220)

President Joyce Dickerson called the meeting to order at 6:05pm.

2. Roll Call (2:220)

The following members were present: Ms. Aubry Crain, Ms. Carlene Matthews, Ms. Sharron Davis, Dr. Sylinda Musaindapo (virtual), Ms. Yvette Black, and Ms. Joyce Dickerson. The following members were absent: Ms. Vicki Walker.

Also present were: Dr. Terry O'Brien, Interim Superintendent, Ms. Sheryl Coleman, Chief School Business Official, Mr. Leonard Hill, Director of Technology, Dr. Dominique Moore, Director of Human Resources, and Dr. Sophia Jones-Redmond, Director of Student Services.

3. District Updates

3.1 Audit Update- Ms. Coleman gave a brief update on the progress of the current audit. Ms. Coleman stated that the auditor will be out for the remainder of the week reviewing the items previously pulled, and is planning to provide a list of items needed for the next phase of the audit.

3.2 PHESD Foundation Update- Attorney Todd Hayden shared with the Board that he has been in contact with the attorney for the PHESD Foundation and they have agreed to transfer funds back to the District once the amount due has been confirmed. Mr. Hayden then informed the Board that the Foundation has declared that they are changing their focus from raising funds for educational purposes to raising funds for community outreach; thereby renaming the foundation- The Foundation for Excellence.

4. Upcoming Dates

4.01 Schedule Policy Press Meeting- due to the current Superintendent Search schedule, the Board tabled scheduling the Press Plus meeting.

4.02 March/April Superintendent Search Calendar- The BWP Consultants briefly reviewed the upcoming calendar of events related to the superintendent search including; the application closure, agent vetting, and Board interviews (1st, 2nd and 3rd round).

5. Superintendent Search

Consultants Joe Portis and Dr. Sheila Harrison-Williams of BWP presented the survey results to the Board and audience members. The consultants shared with the Board that the survey proved to return strong results and feel that they are able to gather a clear picture of who the Board, staff, parents, students, and community members are looking for. In conclusion the Board and consultants discussed, in detail, the interview process and set a date for an interview training.

6. PHJH Safety Updates

Dr. O'Brien introduced the Yondr Cell Phone bag to the Board and gave his recommendation to use the Yondr bag to collect and store student cell phones during the day in hopes to minimize cyber bullying, watching and uploading videos to social media, making calls, and other disruptive behaviors. Administration is seeking approval at the March 18, 2024 Regular Business Meeting.

7. Annual Board Planning Calendar

The Board reviewed the Annual Planning Calendar for pending, updated, and completed items for the months of February and March.

8. FY25 Staffing Plan

8.01 FY25 Staffing Plan- Dr. Moore and Dr. O'Brien presented the FY25 projected Staffing Plan. After the Board review the plan feedback was given for changes. Administration is seeking approval at the March 18, 2024 Regular Business Meeting.

8.02 Student Engagement Officers (SEO)- The Board and Administration briefly discussed the SEO position for the 2024-2025 school year as it related to the funding, how many officers we'll need, as well as, redefining their roles and responsibilities and defining a clear accountability system.

9. Construction Update

9.01 Markham Park Punchlist- Dr. O'Brien provided construction updates on the Markham Park remodeling project informing the Board that the keys will be handed back to the District in the next couple of days. Dr. O'Brien then stated that there are plans to do soft openings for the Markham Park Field Day and the 5th Grade Dinner Dance.

9.02 Highlands Budget and Bidding- Dr. O'Brien informed the Board that we received a fair number of bids many of which came in under the budget amount. Dr. O'Brien commented pleasingly that there was only 1 bid rejected due to the deadline not being met.

9.03 Markham Park Dedication Plaque- Dr. O'Brien announced to the Board that JMA Architects will be dedicating a plaque in the Boards honor at the official opening ribbon cutting ceremony at Markham Park School.

10. 2024-2025 Proposed School Calendar

Dr. O'Brien and the Curriculum Department presented the FY25 Proposed School Calendar and is seeking approval at the March 18, 2024 Regular Business Meeting.

11. Robinson Educational Services Extension

Dr. Jones-Redmond presented the Robinson Educational Services contract for review and requested that the Board gives consideration to increasing the dollar amount of the contract due to the demand for their services, Dr. Jones-Redmond suggest this amount will cover services through the end of the 2023-2024 school year. Administration is seeking approval at the March 18, 2024 Regular Business Meeting.

12. Audience Participation

Ms. Davis moved and it was seconded by Ms. Crain to open audience participation. On roll call the following members voted aye: Ms. Matthews, Dr. Musaindapo (virtual), Ms. Davis, Ms. Black, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

Motion Carried

During audience participation Ms. Byrd-Neeley, PHJH Parent and Mr. Clifton Graham, Community Member, took the opportunity to address the Board. Members were allowed 2 minutes to express and/or ask questions, comments, and concerns.

Ms. Davis moved and it was seconded by Ms. Black to close audience participation. On roll call the following members voted aye: Dr. Musaindapo (virtual), Ms. Black, Ms. Davis, Ms. Crain, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: Ms. Walker.

Motion Carried

13. Executive Session

No executive session.

14. Adjournment (2:200)

Ms. Davis moved and it was seconded by Ms. Crain to adjourn the March 5, 2024 Work Session. On voice vote, all members present voted aye: Nays: None. Absent: Ms. Walker.

Motion Carried 7:40p.m.

Submitted by,

Joyce Dickerson, President

Aubry Crain, Secretary